



RANCHO LOS AMIGOS
NATIONAL REHABILITATION CENTER

DEPARTMENT OF NURSING

VACANCY ANNOUNCEMENT

NURSE MANAGER

(Pressure Ulcer Management Service / Unit 3 North)

This position is responsible for but not limited to:

- Interpreting and directing the implementation of nursing philosophy and objective, departmental policies and procedures, and applying recognized standards of nursing care and practice
- Planning, selecting, and devising nursing operations, work methods, procedures, work flow and standards for quality and quantity of work, including staffing standards
- Actively participating in the nursing collaborative management structure
- Assigning, directing and reviewing the work of subordinate supervisors and/or other nursing personnel
- Preparing formal answers to, and recommending the adjustment of, grievances and disciplinary matters
- Determining personnel, material, equipment, and facilities needed to accomplish program goals
- Preparing budget for assigned area or program and is responsible for adherences to approved budget
- Coordinating nursing activities with those of other services or disciplines and actively participating in the interdisciplinary team process for patient care
- Monitoring and evaluating operations for compliance with licensure, accreditation and regulatory standards
- Establishing, implementing, and evaluating educational quality of care for assigned area/program
- Assessing, planning, directing, and evaluating educational and clinical professional development programs for assigned area/program
- Participating actively in local and national professional organizations
- Demonstrating clinical nursing competency
- Communicating collaboratively with patients, families, medical, interdisciplinary and nursing staff

Desirable Qualifications:

- Excellent written and verbal communication skills
- Excellent organizational skills
- Self-Directed and able to work independently and through others to accomplish organizational goals
- Team player with excellent problem solving skills and a high degree of initiative
- Computer skills, including word processing and spreadsheet abilities
- Prior Medical/Surgical nursing experience
- Prior Wound/Ostomy nursing experience preferred
- Behavioral Management experience
- Specialty certification in Med/Surg Nursing

Special Information:

This position is responsible on a 24/7 basis for the area assigned.

If you meet the above qualifications, please submit a resume to:

Sharon Arnwine, CNO, Director of Nurse Recruitment
Rancho Los Amigos National Rehabilitation Center
7601 E. Imperial Hwy., Nurse Recruitment Office, Harriman Building 156, Downey, CA 90242
Phone: (562) 401-7912 Fax: (562) 803-6231 E-mail: sarnwine@dhs.lacounty.gov

Applicants must currently be on the certified list for Nurse Manager Exam # Y5286Z or interested in a lateral transfer as a Nurse Manager. Current Los Angeles County employees must also submit performance evaluations and CWTAPPS time records for the past two years. Resumes will be accepted until the needs of the department are met. Only the most qualified candidates will be scheduled for an interview.